

1/5-CUT INDEX TAB TEMPLATE

Letter body 8.5 × 11 in · 5 tab positions · tab extension 0.5 in · finished sheet 9 × 11 in

TAB 1
2.00" tall

TAB 2
2.00" tall

TAB 3
2.00" tall

TAB 4
2.00" tall

HOW TO USE THIS TEMPLATE

- 1. Each dashed outline is one tab position — a 1/5 cut gives 5 tabs per set (bank).
- 2. Tab text area: about 2.00" tall × 0.5" deep. Keep text 0.1" from edges.
- 3. Need more tabs than positions? Sets repeat in additional banks (see tabzoola.com/tab-cut-calculator).
- 4. Printing your own labels? Align to the dashed outlines. Or skip the DIY —

Tabzoola prints, mylar-reinforces, punches, and collates custom tabs from \$1.08/set.
TAB 5
2.00" tall